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CENTRAL INTELLIGENCE AGENCY
Washington, D. C.

Auth: [redacted] 8 NOV 1978
Date: [redacted]

By: 015

11 June 1948

ADMINISTRATIVE INSTRUCTION
NO. [redacted]

25X1A

SUBJECT: Special Employment Agreements

25X1A

Rescissions: Administrative Instruction [redacted] dated 31 December 1946.
Administrative Instruction [redacted] Amendment No. 1,
dated 7 January 1947.
Administrative Instruction [redacted] dated 31 December 1946.

Unvouchered Appointments

1. Appointments of employees to be paid from unvouchered funds will be made by the forms prescribed below:

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a. Departmental [redacted] employees who are not required to subscribe to an agreement for overseas service - Form No. 51-105.

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b. Departmental [redacted] employees who are required to subscribe to an agreement for overseas service - Form No. 51-104.

c. Employees employed specifically for overseas service - Form No. 51-104.

Vouchered Appointments

2. Employees to be paid from vouchered funds who are required, as a condition of employment, to agree to future overseas service will be required to subscribe to Form No. 55-104 at the time of their appointments, and the signed overseas agreement will be incorporated into the regular appointment instrument.

Overseas Agreements

3. The Assistant Directors for Operations and Special Operations may, in their discretion, require acceptance of an agreement to serve overseas as a condition of employment for any prospective employee of their offices, and prescribe a tour of less than 24 months where it is determined to be in the best interest of the government.

Other Requirements

4. Nothing in these instructions shall be construed to waive any other requirement of law or regulations affecting the legality of employment of personnel by this agency.

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